

# **CONSTITUTION OF MTGBR**

## **Article I - Name and Objectives**

Sec.1. The name of this organization shall be Music Teachers of Greater Baton Rouge, affiliated with LFMC and NFMC.

Sec.2. The objective of this club shall be:

- A. To elevate the standard of teaching.
- B. To promote professional fraternity among music teachers.
- C. To stimulate professional growth among independent piano teachers.
- D. To help create public awareness concerning quality music teaching.

## **Article II - Membership**

Sec.1. Membership classifications in this Club shall be: Senior Clubs and Junior Clubs.

Sec.2. Membership privileges and dues are prescribed by the bylaws of the MTGBR.

## **Article III - Officers**

Sec.1. The Executive officers of the Club shall be: President, Vice-President, Secretary, and Treasurer. The terms of office shall be for two years.

Sec.2. Procedures for the election of officers are specified in the bylaws of the Club.

## **Article IV - Meetings**

Sec.1. Meetings of these Clubs shall be held at such a time and place as are decided upon by the officers for the MTGBR and guided by the wishes of the membership.

## **Article V - Amendments**

Sec.1. This Constitution may be amended at any business meeting of the MTGBR by a two-thirds vote of the active members present and voting, the proposed amendment having been submitted to the members at least thirty (30) days prior to the voting.

# **BY - LAWS OF MTGBR**

## **Article I - Membership**

Sec.1. Active Membership: Teachers of Music in Baton Rouge and teachers within a radius of 70 miles who do not have a local Club, shall be eligible for Active Membership. Such membership provides the privileges of participation in the activities of the Clubs, holding office, voting and being on the Directory. It is the teacher's responsibility to place his or her name on the Directory and remove it by calling the Vice-President.

## **Article II - Dues**

Sec.1. The annual dues shall be payable on or before October 1.

Sec.2. Annual dues for Active members shall be \$45.00 plus state and national dues.

### **Article III - Duties of Officers**

Sec.1. The duties of the officers shall be such as are implied by their respective titles and such as are specified in the bylaws. All officers shall keep accurate records of their work and turn them over to their successors.

Sec.2. The President shall preside at all meetings of the Clubs. He/she shall appoint all committees, shall authorize all disbursement of funds by the Treasurer, and shall perform all duties incidental to the office.

Sec.3. The Vice-President shall assume the duties of the President in absence of that officer, and shall serve as Membership Coordinator for the Directory.

Sec.4. The Secretary shall keep the minutes of all proceedings of the Clubs, a roll of members and their addresses (to whom he/she shall send written notices at least 10 days in advance of all meetings), and a record of their attendance; shall conduct correspondence pertaining to the organization as a whole; shall make a general report of activities of the Clubs at the Annual Business Meetings; and shall keep a notebook recording all action voted on by the members as well as a Webmaster.

Sec.5. The Treasurer shall receive dues from the members and keep an accurate roll of members and their addresses. The Treasurer shall serve as custodian of all Clubs monies, shall report thereon at business meetings, and present a written financial report to the membership at the Annual Business Meeting. The Treasurer shall be responsible for the payment of all bills authorized by the President.

Sec.6. The retiring Treasurer shall, within thirty days after the close of this term of office, deliver to the incoming Treasurer all money vouchers, books

and papers belonging to the Clubs, together with a supplementary report covering all transactions during his/her term of office.

## **Article IV - Standing Committees**

Sec.1. Executive Committee. This committee shall be composed of the officers and the immediate past-president.

Sec.2. Program Committee. This committee shall have charge of arranging and conducting all programs including workshops, panel discussions, demonstrations, etc., and shall report to the President by July 1.

Sec.3. The Chairmen of Solo, Ensembles, Voice, Theory Festival shall conduct correspondence and undertake printing or other forms of circulation that pertain to the particular committee. The chairman shall get approval from the executive board for any event changes, including entry fees, procedures, and teacher requirements.

Sec.4. The President may at any time create additional committees as may be deemed proper and necessary.

## **Article V - Meetings**

Sec.1. Meetings will be held between the months of August and June, and will meet as frequently as deemed necessary by the Clubs.

Sec.2. Special meetings shall be called by the President when necessary.

Sec.3. A quorum at all general or special meetings shall consist of one-third of the membership plus one.

## **Article VI - Nominations and Elections**

Sec.1. A Nominating Committee of the immediate past-president and two other past presidents shall be appointed by the President at the second

regular meeting and shall make its report at the third regular meeting at which time officers shall be elected.

Sec.2. Other nominations may be made from the floor.

Sec.3. Officers shall be installed at the Annual Business Meeting.

## **Article VII - Amendments**

Sec.1. These by-laws may be repealed or amended by a majority vote or a quorum of members in good standing at any regular or called meeting.

Sec.2. A by-law may be suspended by a majority vote of a quorum of members in good standing at any regular or called meeting.